



**Cotswolds  
National  
Landscape**

## School/Group Contract with the Cotswolds National Landscape (CNL) & Cotswold Voluntary Wardens (CVWs)

The Cotswolds National Landscape (CNL) strives for positive outdoor and nature-based learning experience for adults and children of all ages. To ensure everyone gets the best from their experience with us, we ask all partners to sign up to this agreement.

### CNL & CVWs agree to:

- Provide engaging, suitable, safe, risk assessed outdoor learning opportunities.
- Provide equipment required for these outdoor learning experiences, unless arranged in advance.
- Share information in advance on what to provide for the trip, including suitable clothing and footwear.
- Adhere to our safeguarding policies and procedures.
- Make reasonable adjustments to include as many participants as possible based on pre-visit information from the school/group.
- Carry a first aid kit & charged mobile phone.

### The school/group agrees to:

- Complete and return booking forms promptly. Informing CNL and CVWs of any SENDs and relevant medical conditions.
- Be responsible for the children's behaviour, using your usual behaviour guidelines.
- Have immediate responsibility for the participants' safety.
- Ensure adequate adult/child ratios (not including CNL staff or CVWs).
- Divide participants into small, supervised, mixed ability groups as agreed prior to the visit.
- Inform staff and parent helpers of the purpose of the visit and their role on the

trip. This will enable them to engage with the participants and their learning experiences.

- Ensure each participant knows which adult helper is responsible for them, and each adult helper knows for whom they are responsible.
- Complete necessary head counts.
- Take responsibility for parental consent, transport, suitable clothing and footwear, food and drinks for participants.
- Complete and return feedback forms promptly following the visit.
- Where possible, provide a photographic record of the visit and copies of examples of follow-up work for possible publication on the CNL website to illustrate the work of the CVWs. *This is essential to ensure future funding for work with local schools.*

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

On behalf of the CVWs/CNL

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Role: \_\_\_\_\_

On behalf of (School/Group name)

\_\_\_\_\_

Date: \_\_\_\_\_