

## **EXTERNAL AUDIT REPORT 2016/17**

**Summary:** To report the results of the external audit of the Annual Return 2016/17.

**Recommendation:** That the audit report be noted.

**Officer Ref:** Anna Clarke, Finance and Administration Officer (01451 860002)

### **Background**

1. The Committee will be aware that the Board's accounts are subjected to external audit by Grant Thornton UK LLP under the Audit Commission's limited assurance arrangements. This involves the Board sending the Annual Return to Grant Thornton along with the year-end bank reconciliation, reserves and additional information about the Board's governance arrangements requested by the auditors. The audit is then carried out at the auditors' office.
2. The external audit of the Annual Return 2016/17 has been completed, deemed satisfactory and signed off by Grant Thornton UK LLP.
3. The recommendations to management are as follows:
  - Responsible Finance Officer to sign the accounts before the Chair. This did not occur this year due to a temporary accountant being employed as the position of Finance Officer was vacant at the time.
  - A Fixed Asset register should be maintained for all assets, currently the Board only maintains this for assets over £10k.

### **Supporting Paper(s):**

None.