



Meeting title	COTSWOLDS NATIONAL LANDSCAPE BOARD - ANNUAL GENERAL MEETING	Date	Tuesday 23rd June 2026
Location	Boutflour Hall, Royal Agricultural University, Cirencester, Gloucestershire. GL7 6JS	Time	12:10pm-1:10pm
Board Members	All Board Members	Officer Support	Rebecca Waite – Chief Executive Magda Glanowska MG – Director of Finance and Corporate Services Michèle Holden – Monitoring Officer
No.	Time	Item	Owner
1.	12:10	• Introductory Matters - Apologies and Introductions	Chair
2.	12:15	• Minutes of the Annual General Meeting held on 24 th June 2025 (<i>Appendix A</i>)	Chair
FINANCIAL AND GOVERNANCE STATEMENTS AND RETURNS			
3.	12:20	<ul style="list-style-type: none"> • Internal Audit <ul style="list-style-type: none"> ○ To consider the independence of the internal auditor and note the Annual Internal Audit Report 2025/26 (<i>Appendix B</i>) • Annual Governance Review <ul style="list-style-type: none"> ○ To approve the Annual Governance Framework 2025/26 (<i>Appendix C</i>) • Annual Governance and Accountability Return 2025/26 <ul style="list-style-type: none"> ○ To approve the Annual Governance and Accountability Return 2025/26 (<i>Appendix D</i>) • Statement of Accounts 2025/26 <ul style="list-style-type: none"> ○ To approve the Statement of Accounts 2025/26 (<i>Appendix E</i>) 	MG
NOMINATIONS AND ELECTIONS FOR 2026/27			
4.	12:30	• Election of the Chair of the Board	RW
5.		• Appointment of the Vice-Chair of the Board	Chair
6.	12:35	• Record of Members' attendances at meetings since the last Annual General Meeting (<i>Appendix F</i>)	Chair
7.	12:40	<ul style="list-style-type: none"> • Appointment to the Executive Committee <ul style="list-style-type: none"> ○ 1 x Local Authority Member to serve the third year of a 3-year term: <ul style="list-style-type: none"> ▪ Juliet Layton ○ 1 x Local Authority Member to serve the second year of a 3-year term: <ul style="list-style-type: none"> ▪ Rosie Pearson ○ 2 x Local Authority Members to serve the first year of a 3-year term: <ul style="list-style-type: none"> ▪ Paul Crossley and Ben Stokes ○ 1 x Parish Council Member to serve the second year of a 3-year term: <ul style="list-style-type: none"> ▪ Amanda Davis (TBC) ○ 1 x Parish Council Member to serve the first year of a 3-year term: <ul style="list-style-type: none"> ▪ Rebecca Charley ○ 2 x Secretary of State Members to serve the first year of a 3-year term: 	Chair



		<ul style="list-style-type: none"> ▪ Andrea Graham and Jon Grantham ○ 1 x Secretary of State Members to serve one year until end of their term: <ul style="list-style-type: none"> ▪ Cate Le Grice Mack ○ 1 x Secretary of State Member to join the Executive Committee: <ul style="list-style-type: none"> ▪ To be decided on the day 		
8.	12:45	<ul style="list-style-type: none"> • Appointment to Committee and Working Groups 	<ul style="list-style-type: none"> • Finance and Governance Committee <i>Lead Officer: Magda Glanowska</i> <ul style="list-style-type: none"> ○ Rebecca Charley, Amanda Davis (TBC), Nick Martell-Bundock, David Powell and James Williams • Climate Action Working Group <i>Lead Officer: Fred Constantine-Smith</i> <ul style="list-style-type: none"> ○ Martin Brown, Ben Dent, Graham Hopkins, Nick Martell-Bundock, Rosie Pearson and Liz Reason • Planning and Infrastructure Working Group <i>Lead Officer: Simon Joyce (temp)</i> <ul style="list-style-type: none"> ○ Nigel Adcock, David Broad, Jon Grantham, Liz Hodges, Graham Hopkins, Cate Le Grice Mack and Ray Sanderson (vote required) • Projects and Fundraising Working Group <i>Lead Officer: James Webb</i> <ul style="list-style-type: none"> ○ Ben Dent, Ellie Fujioka and Jon Grantham • Access and Inclusion Working Group <i>Lead Officer: Nicole Daw</i> <ul style="list-style-type: none"> ○ Katherine Chesson, Amanda Davis, Andrea Graham, Hannah McDonnell, Rosie Pearson and Ben Stokes • Nature Recovery Working Group <i>Lead Officer: Simon Smith</i> <ul style="list-style-type: none"> ○ Nigel Adcock, Matt Darby, Amanda Davis (TBC), Andrea Graham, Beverley Hardman, Graham Hopkins and Liz Reason (vote required) 	Chair
9.	12:55	<ul style="list-style-type: none"> • Date of next Annual General Meeting: Tuesday 29th June 2027 	Chair	
10.	13:00	<ul style="list-style-type: none"> • Schedule of Meetings for the remainder of 2026/27 (<i>Appendix G</i>) • Schedule of Meetings for 2027/28 (<i>Appendix H</i>) 	Chair	